


<b>Advertisement No.: 01/2023</b>  <b>SPECIAL RECRUITMENT</b> <b>DRIVE FOR PwBD/SC</b>	<b>NUMALIGARH REFINERY LIMITED</b> <u>Registered Office:</u> 122A, G.S.Road, Christianbasti, Guwahati-781005 (Assam) <b>CIN - U11202AS1993GOI003893</b>	
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### DETAILS ON WALK-IN INTERVIEW

This is in addition to the details provided in Advertisement no. 01/2023 regarding Walk-in Interview for the Special Recruitment Drive (SRD) for PwBD/SC. The below information is to be read in conjunction with the aforesaid advertisement.

**As this is a Special Recruitment Drive for PwBD/ SC, only those candidates who belong to PwBD category (for GET-Mechanical, GET- Computer Science, Assistant Officer (Commercial)-Trainee) and SC category ( for Assistant Accounts Officer) are only eligible to attend the Walk-in alongwith fulfilling other eligibility criteria as mentioned in Advt. no.01/2023.**

(A) Based on preliminary scrutiny of documents uploaded during online registration, documents of following Enrollment Numbers are found to be in order.

8000012	8000138
8000025	8000160
8000039	8000162
8000078	8000175
8000080	8000180
8000083	8000200
8000084	8000201
8000087	8000205
8000090	8000230
8000093	8000234
8000094	8000285

Above mentioned candidates are allowed to participate in the Walk-in process to be held in the following venue and time subject to production of original and photocopies of documents listed below establishing their eligibility and other clauses as mentioned in Advt. no. 01/2023.

<b>Date :</b>	16 <sup>th</sup> Feb, 2023, Thursday
<b>Reporting Time</b>	09:00 am
<b>Venue</b>	NRL Centre, 122A, G S Road, Christianbasti, Guwahati-781005 (Entry also from R G Barua Road Gate, Near City Centre Mall / Dainik Janambhumi office)
<b>Posts against which interview will be held</b>	GET (Mechanical) , GET ( Computer Science), Asst. Officer-Commercial ( Trainee), Assistant Accounts Officer <i>(NOTE: Recruitment process for MT(HR) will be intimated separately.</i>

**Documents to be furnished on the date of Walk-in during face-to-face verification (originals and one set of self-attested photocopy):**

- i. Duly filled in Application for Employment” Form – Format available in NRL website Career Section -> Standard Forms
- ii. Date of Birth document/ Age proof
- iii. Educational qualification marksheets ( X, XII, and B.E/B.Tech /M.Com/ CA(Inter) or CMA(Inter)+ Degree as applicable)
- iv. Educational qualification pass certificate ( X, XII, and B.E/B.Tech /M.Com/ CA(Inter) or CMA(Inter)+ Degree as applicable)
- v. Authenticated conversion table from the Institute / College / University where CGPA / GPA / SGPA or letter grades are awarded
- vi. Caste Certificate (as applicable)
- vii. Disability Certificate (as applicable postwise)
- viii. 2 passport size color photograph
- ix. Additionally, for Assistant Account Officer position,
  - (a) Detailed Curriculum Vitae (CV) as per format provided in NRL Career Section-> Standard Forms .
  - (b) Experience Certificates of previous & current employments as mentioned in your CV. Experience certificates should have Date of Joining / Date of relieving clearly mentioned.
  - (c) Payslip of January 2023 of current organization, if currently employed
  - (d) No Objection Certificate, if presently employed in Central Public Sector Enterprise / State Public Sector Enterprise/ Govt. organisations

(B) It is informed that documents of all other candidates were not found to adequately fulfil the eligibility as mentioned in Advt. no.01/2023. However, if any such candidate is able to adequately provide requisite documents related to their eligibility can attend the Walk-in at the venue and time mentioned above.

Candidates should ensure that he/ she fulfils the eligibility criteria and other conditions mentioned in advertisement 01/2023. NRL is free to reject any application at any stage of the recruitment process, if the candidate is found ineligible for the position for which he/ she has applied.

Candidates not fulfilling eligibility will not be eligible for any TE claims.

**General instructions:**

a. Candidates attending the Walk-in at the notified date, time and venue will have to provide requisite originals documents vis-à-vis those uploaded through online registration process during face-to-face document verification and scrutiny during the Walk-in process. Any candidate not able to furnish original documents or fail to establish their eligibility during face-to-face scrutiny will be immediately disqualified. After clearing the scrutiny process, qualified candidates will only be allowed to attend the Interview process. Please note that Interview may spill over to next day(s) if no. of candidates are more.

b. If you are presently employed in Central Public Sector Enterprise / State Public Sector Enterprise, you must produce ‘No Objection Certificate’ at the time of Walk-in Interview, failing which you will not be allowed to appear for the interview and your candidature will not be entertained.

c. Candidates shall ensure that the information furnished by him/her are true and in case any information furnished by a candidate is found to be faulty at any stage of the recruitment process, his/her candidature shall be summarily rejected without assigning any reason thereof.

d. Mere presence in the Walk-in process does not qualify a candidate for the Interview process.

e. Only those candidates qualifying the face-to-face scrutiny will only be allowed to attend the Interview process and only those candidates will be eligible to claim TE. TE claim format is available in our Career section -> Standard Forms.

Sd/-

**General Manager (HR) -Corporate  
Numaligarh Refinery Limited**

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