

**NUMALIGARH REFINERY LIMITED
A GOVT. OF INDIA ENTERPRISE
122A, CHRISTIANBASTI, G.S.ROAD
GUWAHATI -781005**

Ref. PERS:RECT:MGT:STF:CON

Date : 23.07.2022

NOTICE

Subject : Admit Card for Written Test for the post of Assistant Accounts Officer

Subsequent to notice dated 20.07.2022, it is to inform that Admit card for the written test for the post of Assistant Accounts Officer is now available for download. Admit Card Download link is available in NRL Website www.nrl.co.in > Career Section >Written Test Schedule.

Date for Written Test: 31.07.2022

Reporting Time : 9 AM

Venue: NRL Corporate Office, 122A, G S Road, Guwahati -781005

Please note the Examination Centre address, Schedule of Examination and Roll Number of the candidate is available in the Admit Card.

Candidates shortlisted on the basis of result of Written Test will have to appear for Personal Interview on 01.08.2022, details of which will be communicated to the shortlisted candidates after declaration of results. Candidates are thereby advised to plan accordingly.

Further, for the written test candidates are advised to note the following :

1. Candidate has to affix a latest passport size colored photograph on the Admit Card, similar to the one uploaded during online application. Admit Card has to be returned to the Invigilator in the examination Centre. **Failure to produce the Admit Card with photograph will disqualify a candidate from appearing the test.**
2. Report at the examination centre by **9:00 AM** and cooperate with the staff for physical frisking.
3. After entry to the examination centre, necessary verification will be done before commencement of the examination.
4. Examination will commence at **10:00 AM**. You will NOT be allowed to enter the examination centre after commencement of the examination.
5. Candidate will NOT be allowed to leave the examination hall before the end of the examination.
6. Candidate will NOT be allowed to carry/wear Calculator, smart/digital/programmable watches, mobile phones, Bluetooth, earphones, microphones, pager, health band or any other electronic gadgets, any printed/blank/hand written paper, log table, writing pad, scale, geometry/pencil- box, pouch, pen drives, electronic pen, wallet, handbag, goggles or similar such things inside the examination centre.

7. Written test will be **OMR** (Optical mark Recognition) based.
8. Candidate will be issued OMR sheet along with Question paper before the written test. Candidate has to ensure that he/she have got the correct Question paper as per his/her discipline.
9. Candidate has to carry **Black Ball Pen** to mark the answer on OMR sheet.
10. Before exam starts, candidate has to fill up the details on the Question paper and OMR sheet.
11. Candidate may note that all the rough work **MUST** be done on the rough sheets given at the start of the examination. The rough sheet is for rough work **ONLY** and anything written in the rough sheet will **NOT** be used for any evaluation purpose. Rough sheets, OMR and Question paper will be collected by the invigilator at the end of the examination.
12. The questions of the written test shall be of objective type (multiple choice questions having four options with only one correct answer). Each correct answer fetches one mark, and there will be no negative marking for incorrect answer. No mark is awarded for questions not attempted.
13. All the questions and instructions for the test will be in English only.
14. SC/ST/PWD candidates will be reimbursed to and fro AC 3 tier train fare by shortest route from current address to exam city on production of proof of journey/ tickets, through NEFT mode only.

SC/ST/PWD candidates can submit the filled in TE Claim Form along with the tickets and bank details (front page of passbook/ blank cancelled cheque leaf where name, account number, IFSC code is clearly written) at the time of examination to the Invigilator. TE Claim blank format is available in the Career Section of our website www.nrl.co.in .
15. Violation of any of the rules and regulations at any stage of the examination will lead to the cancellation of the candidature.
- 16. Candidates have been called for the written test based on their application for the said post. No document has been verified at this stage before the written test. After the written test, shortlisted candidates will be called for document verification and Personal Interview.**
17. Eligibility criteria against the said post is specified in the detailed advertisement available in the Career Section of our website. Candidates who do not fulfil the eligibility criteria, need not to appear for the Written Test. Shortlisted candidates not fulfilling the eligibility criteria during document verification will not be considered for further evaluation.

Sd/-

**General Manager (HR) – Corporate
Numaligarh Refinery Limited**